

## Spa & Fitness Manager

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Company: AccorHotel

Location: Oran

Category: other-general

### Job Description

#### Role:

Responsible for managing and supervising all areas of the spa, including its programs, services, hours of operation, facilities and staff.

Coordinates the delivery of spa services, fitness and wellness, reservations, reception desk and locker room areas.

Directs and works with the management team and employees to successfully execute all spa operations.

Strives to continually improve guest and employee satisfaction and maximize the financial performance of the department.

Provide spa tours, when needed.

Handle special assignments.

Coordinate sales activities when needed.

Maintain accurate records as required.

Assist in the administration and implementation of Staff training in all aspects of the Spa's operations

Act as a liaison between spa and internal and external contacts.

Effective scheduling of the Spa & Recreation team.

Monitor and effectively control reception and recreation.

Maintain inventory of supplies for the administration of the spa facility.

Conduct selection interviews for new hires as and when required.

Maintain the reception in peak condition at all times.

Seek the spa's ability to maximize revenues by analyzing the day to day bookings, future bookings and coordinating schedules and services with the receptionists

Array

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