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Site HSSE Manager

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Company: Chronos Consulting

Location: Algeria

Category: other-general

Job Description

Site HSSE Manager – Algeria

salary not specified

Permanent

Scope of Responsibilities

Provide a day-to-day HSSE service that is effective and suitable to support Projects/office objectives

Provide regular, reliable data for the purposes of monitoring HSSE performance

Identify and promote opportunities for HSSE performance improvement within the Projects/office

Ensure that Project HSSE requirements are widely and consistently understood and implemented

Review HSSE competency assurance & training service to all office locations and work locations.

Primary Duties

Provide a day-to-day HSSE management service to the Petrofac that is effective and suitable to support company objectives.

Ensure that the HSSE management service remains effective and suitable by effective management of competent personnel.

Provide regular, reliable reports and data for monitoring HSSE performance and informing management decisions.

Identify and promote opportunities for HSSE performance improvement.

Ensure that HSSE requirements are widely and consistently understood and implemented.

Ensure technical integrity through all stages of Project through the development and implementation of systems/programmes.

Provide HSSE compliance assurance & project support service that is effective and suitable to support business activities and company objectives.

Promote opportunities for HSSE compliance assurance & improvement.

Ensure and provide scheduled HSSE compliance assurance & training service to all office locations and designated projects.

Oversee day-to-day management of HSSE for all business activities projects.

Leadership and responsibility for all aspects of HSSE including objectives, schedules/programmes, plans, resources, documentation, file structures, HSSE Management System (MS) implementation, ISO & OHSAS compliance, HSSE legal compliance, incident response/investigation.

Implementation, review and monitoring of HSSE MS.

Day-to-day management and direction of HSSE personnel.

Development and application of hazard identification and risk assessment strategies to reduce the risks to ALARP.

Maintain a daily working relationship with HSSE team, line management and subcontractors in relation of their respective compliance with the provisions of the HSSE policies and legal requirements, and also with key Clients in respect of their expectations.

Contribute to the HSSE lessons learned forum and communicating more widely where appropriate.

Managing the HSSE component of the action tracking system.

Conduct HSSE MS audits, recommend corrective actions and follow through on HSSE areas for improvement.

Develop, coach and mentor internal HSSE auditors to ensure consistency across all projects.

Review, monitoring of implementation of HSSE compliance assurance & training component of the HSSE MS.

Maintain daily working relationship with other HSSE team members, line management and subcontractors in relation of their respective compliance assurance & training compliance programs.

Develop and coordinate the delivery of plans to put in place compliance activity where it

is otherwise absent or unsatisfactory.

Ensure HSSE requirements are communicated to all projects and other relevant personnel and verify compliance by all appropriate means (meetings, inspections, monitoring, and audits).

Participate in and where necessary lead the investigation of major incidents and high potential near misses.

Oversee the implementation of HSSE compliance assurance programs.

Supervise in HSSE MS development and improvement.

Ensure Objectives, Policies and Procedures are cascaded to and implemented on all Projects.

Competency

Experience with management systems (OHSAS & ISO)

Perform internal audits as the lead auditor. Played a leading role during certification process such as preparation of documentation, implementation of prepared documents, etc.

Play a major role in periodical review of HSSE policy.

Play a major role in the process of reducing risks and/or environmental impacts to ALARP for extremely hazardous jobs.

Play a leading role while forming the management system as per legal and other requirements.

Identify objectives and targets and advised Top Management on resources required. Ensure programme(s) are established, implemented and maintained for achieving objectives & targets.

Lead and influence senior leadership teams in review and modification of their organization to enhance the HSSE risk management effectiveness. Identify methods to address significant and unusual organizational challenges in implementing effective HSSE management across businesses.

Responsible for a team of trainers and HSSE Training system and is a registered trainer in health or security issues.

Play a leading role in implementation and maintenance of HSSE documentation.

Participation in development and maintaining of corporate level crisis management and emergency response planning.

Play a leading role in monitoring, reviewing and improving HSSE performance in corporate level.

Play a leading corporate role for ensuring the organization's compliance with legal and other

requirements.

Able to lead investigations of major and serious incidents.

Ensure the provision of necessary resource requirements related to corrective/preventive actions and ensured successful HSSE corrective/preventive actions are became prevalent in similar processes.

Ensure implementation and maintaining of the procedure written for identification, storage, protection, retrieval, retention and disposal of HSSE records and provision of necessary resource requirements.

Plan and perform internal audits as the lead auditor. Played a leading role during certification process such as preparation of documentation, implementation of prepared documents, etc.

Lead effective management reviews of HSSE management system, reported any opportunity to improve HSSE to Top Management during the meetings. Communicate management review output to all personnel.

Site experience

Provide specialist guidance on complex and non-routine activities needed to be carried out in confined spaces and coordinated activities in case of concurrent confined space entries, measures to be taken related with complex and non-routine excavation and trenching activities, carrying out complex and non-routine activities requiring energy isolation safely, complex and non-routine operations requiring driving/transport, non-routine and critical lifts, complex and non-routine works requiring permit to work (PTW) and ensured effective implementation of PTW system, complex and non-routine works that were performed at heights, complex and non-routine works that required the use of hazardous substances, complex and non-routine hot works.

Ensure implementation of HSSE documentation that were revised due to changes.

Ensure work environment is safe under extreme weather conditions and proactive measures to minimize risks are communicated to all personnel.

Play a leading role in organizational safety culture change.

Play a leading role in the process of health impact assessments.

Lead investigations of major and serious security incidents. Maintained positive contact with all levels of Law Enforcement, State Security, and other governmental bodies, and ensured compliance with the national laws, rules and regulations, especially pertaining to the security field.

Play a leading role in the process of environmental (and social) impact assessments. Develop

controlled and implemented environmental (and social) management system documentation. CANDIDATES SHOULD HAVE 18+ YEARS EXPERIENCE WITH ANY OF THE LEADING EPC/LSTK MAIN CONTRACTORS WILL ONLY BE CONSIDERED. REGIONAL EXPOSURE OF MIDDLE EAST/AFRICA WITH KNOWLEDGE OF FRENCH WILL BE AN ADDED ADVANTAGE. SHOULD BE AVAILABLE TO JOIN PROJECT SITE IN ALGERIA ON SHORT NOTICE.

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