

Digital Education Activity Manager, TALEEM

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Company: Tetra Tech

Location: Algeria

Category: other-general

Project Summary:

MSI manages the Teaching and Learning for Education Excellence in the Middle East (TALEEM) contract which was awarded in 2022 and runs through 2027. TALEEM conduct various multi-country research, capacity-strengthening, and analytical support activities to advance student learning and success in the Middle East and North Africa (MENA). The ICT Talent Development Initiative task seeks to sponsor ICT networking certificates, lab equipment, software and technology at universities and ministries as well as provide ICT curriculum development through massive open online courses (MOOCs) using open standards. The primary focus is MENA higher education ICT engineering departments, professors, Ministry of Higher Education ICT curriculum staff, and talented ICT students.

****Please note: Only Algerian residents are eligible for this position****

Position Summary:

The Digital Education Activity Manager will be responsible for planning, implementing, and monitoring project activities related to grants for delivering ICT equipment, software, and course development at local public universities and to ministries. The ideal candidate will have a strong understanding of ICT training and talent in Algeria, project management, grant management, communication, and higher education in the targeted country. The Manager will serve as a liaison for the ICT activities with public universities, ministries of higher education and other relevant ministries of digital transformation. The position will be on a part-time basis, estimated at eight days per month for up to two years. The Manager reports to the Senior Technical Advisor for TALEEM.

Responsibilities:

Participate in developing and managing the country-level project plans for ICT talent activities in collaboration with selected public universities.

Work with the USAID country office, ministries of higher education, other relevant ministries, relevant stakeholders, and TALEEM to set up criteria for selecting grantees that will work with the project.

Engage local representatives of U.S.-based private sector partners to build support and cooperation to advance project objectives.

Support ICT mapping and needs assessments in Algeria, focusing on gaps in industry leading certificates tailored to the Algerian context.

Work as a liaison with ministry of higher education, other relevant ministries, and public universities to facilitate the implementation of project activities.

Monitor implementation of grant activities.

Communicate regularly with the TALEEM team.

Support foreign government officials during study tours and learning exchanges.

Qualifications:

Master's degree in computer science, information technology, or a related field required.

Minimum 10 years of relevant experience required.

Experience in U.S.-based certificate programs required, such as IBM certifications, Google certificates, Microsoft certificates, Cisco certificates, Coursera certificates, Power BI and Talent, and Microsoft Dynamics – 360 required.

Experience in the higher education sector required.

Experience in ICT equipment procurement preferred.

Strong understanding of ICT concepts and technologies required.

Strong communication and interpersonal skills required.

Ability to work independently and as part of a team required.

Ability to meet deadlines and work under pressure required.

Ability to plan and manage timely and high-quality education research tasks preferred.

Oral and written fluency in Arabic and English required.

MSI is an equal opportunity employer that values diversity and inclusion. We strive to develop and maintain a culture that honors the perspectives and identities of our employees, our communities and those impacted by our work.

We do not discriminate on the basis of any protected attribute, including race, religion, color, national origin, gender, sexual orientation, gender identity, gender expression, age, marital or veteran status, pregnancy or disability, or any other basis protected under applicable law. In accordance with applicable law, we make reasonable accommodations for applicants' and employees' religious practices and beliefs, as well as any mental health or physical disability needs.

MSI is an Equal Opportunity Employer/Affirmative Action/Americans with Disabilities/Veterans Employer.

Reasonable Accommodations :

MSI is dedicated to hiring an inclusive workforce. If you would like to request reasonable accommodations during the application process, Our recruitment team looks forward to engaging in an interactive process to provide reasonable accommodations for candidates. Only candidates who have been selected for an interview will be contacted. No phone calls, please.

Additional Information

Organization: 216 MSI

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